



Job Title: Collegiate Recovery Coordinator

Department: North Carolina Higher Education Consortium

Location: Triangle Area of NC, with remote option available

Organization Type: Nonprofit

Salary Range: \$50,000 - \$55,000 annually, with a competitive benefits package

Summary

Addiction Professionals of North Carolina (APNC) seeks a dedicated, experienced Collegiate Recovery Coordinator. The coordinator will shape and advocate for Collegiate Recovery Programs and Communities, providing essential support, developing resources, and staying updated on trends. This is an excellent opportunity for a passionate advocate committed to improving addiction prevention, treatment, and recovery.

Responsibilities

- Provide technical assistance to collegiate recovery programs (CRPs) and in developing, implementing, and evaluating recovery support services.
- Develop and share resources, tools, and best practices to enhance the effectiveness of CRPs.
- Stay current on research and trends in collegiate recovery to ensure training content is up to date.
- Facilitate collaboration between CRPs and external organizations, including state agencies, treatment centers, recovery community organizations, and national recovery networks.
- Collect and analyze data on CRP activities, participation, and outcomes.
- Prepare reports and presentations for internal and external stakeholders to demonstrate the impact of collegiate recovery efforts.
- Ensure compliance with university policies and regulations on data management and confidentiality.

Required Qualifications

- Bachelor's degree in Social Work, Counseling, Psychology, Health Promotion, or a related field, or at least three years of related experience.
- At least two years' experience in substance use disorder recovery support, counseling, or related field.
- Ability to work independently and as a part of a team.
- Proven ability to build and maintain relationships with a diverse range of stakeholders.
- Passion for the organization's mission and commitment to APNC's mission and values

Preferred Qualifications

- Master's degree in Social Work, Counseling, Psychology, Health Promotion, or a related field.
- Experience working in a higher education setting and/or with collegiate recovery programs.

NOTE: Must be willing to travel 30% of the time within the state of North Carolina.

This job description is intended to convey the general nature and level of work expected for this role. It is not intended to be an exhaustive list of all responsibilities, duties, and skills required. APNC reserves the right to modify, add, or remove duties and responsibilities as necessary. APNC provides a competitive salary and generous benefits. Our staff enjoys a high-quality, diverse work environment with flexible scheduling.