



Job Title: Director of Public Policy

Job Type: Full Time

Location: Triangle Area, NC

Organization Type: Nonprofit

Salary Range: \$70,000 - \$75,000 annually, with a competitive benefits package

Summary

Addiction Professionals of North Carolina (APNC) seeks a dedicated, experienced Policy Director to join our team. The Policy Director will play a critical role in shaping and advocating for policies that address addiction and recovery services in North Carolina. This is an excellent opportunity for a passionate individual with a strong background in public policy and a commitment to improving addiction treatment and prevention.

Responsibilities

- Develop and implement APNC's public policy agenda to advance addiction prevention, treatment, and recovery services across North Carolina.
- Monitor and analyze addiction and behavioral health legislation, regulations, and policies.
- Advocate for APNC's policy positions with government officials, agencies, and stakeholders.
- Collaborate with APNC members, partners, and coalitions to build support for policy initiatives.
- Prepare policy briefs, reports, testimony, and other advocacy materials.
- Represent APNC at legislative hearings, public forums, and meetings with policymakers.
- Provide policy expertise and guidance to APNC staff and members.
- Coordinate and participate in grassroots advocacy efforts, including organizing and attending meetings, events, and campaigns.
- Maintain up-to-date knowledge of best practices and emerging trends in addiction policy.

Required Qualifications

- Bachelor's degree in Public Policy, Political Science, Public Administration, or a related field, or at least three years of related experience.
- Direct experience with North Carolina public policy.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Proven ability to build and maintain relationships with a diverse range of stakeholders.
- Passion for the organization's mission and commitment to APNC's mission and values.

Preferred Qualifications

- Master's Degree in Public Policy, Political Science, Public Administration, or a related field.
- Knowledge of addiction policy.

NOTE: This position is based in Raleigh. Must be willing to travel 50% of the time within North Carolina.

This job description is intended to convey the general nature and level of work expected for this role. It is not intended to be an exhaustive list of all responsibilities, duties, and skills required. APNC reserves the right to modify, add, or remove duties and responsibilities as necessary. APNC provides a competitive salary and generous benefits. Our staff enjoys a high-quality, diverse work environment with flexible scheduling.